

To: Schmittiel, Paula[Schmittiel.Paula@epa.gov]
From: Coursen, Robin
Sent: Tue 7/7/2015 10:07:55 PM
Subject: RE: Meeting Thurs on Upper Animas

I just added “prepared to discuss your roles related to the project” and highlighted the RSVP.

All – This is a reminder for our EPA, BLM & State Meeting this Thursday, July 9th. The meeting is scheduled to start @ 8:00 AM and go till 4:00 pm altho’ it will likely end earlier. We are starting @ 8:00 AM because our enforcement attorney is only available in the morning when we will be discussing the Site Management Strategy.

The purpose of the meeting is to develop a stronger consensus of the overall goals for the site and to develop strategies to meet those goals and to determine the best mix of each organization’s tools (contracts, etc.) that will be the most effective and cost efficient. We will be sending an agenda out later today or 1st thing tomorrow morning (Wednesday).

Please be prepared at the meeting to discuss your roles related to the project and in addition, please bring a list of your organization’s contracting or interagency agreement tools with their overhead costs (fringe, etc.) and G&A so that when we discuss the best mix of tools we are able to make a true comparison.

Robin Coursen will be facilitating the meeting. Robin is a trained facilitator with lots of experience. Because some people’s schedule may have changed, please respond as to whether or not you are still planning on attending so that we can plan accordingly.

If you have any questions, please feel free to contact either Robin @ 303-312-6695 or myself as we are both in the office tomorrow (Wednesday). Thank you and see you on Thursday AM.

From: Schmittdiel, Paula
Sent: Tuesday, July 07, 2015 3:45 PM
To: Coursen, Robin
Subject: RE: Meeting Thurs on Upper Animas
Importance: High

Here is my email message to “remind” people of the Thursday meeting.

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Robin Coursen will be facilitating the meeting. Robin is a trained facilitator with lots of experience. Because some people’s schedule may have changed, please respond as to whether or not you are still planning on attending so that we can plan accordingly.

Please be prepared at the meeting to discuss the following and in addition, please bring a list of your organization’s contracting or interagency agreement tools with their overhead costs (fringe, etc.) and G&A so that when we discuss the best mix of tools we are able to make a true comparison.

If you have any questions, please feel free to contact either Robin @ 303-312-6695 or myself as we are both in the office tomorrow (Wednesday). Thank you and see you on Thursday AM.

Let me know what you think.

Paula Schmittdiel

Remedial Project Manager

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From: Coursen, Robin
Sent: Tuesday, July 07, 2015 3:28 PM
To: Garufi, Katherine
Cc: Schmittdiel, Paula
Subject: Meeting Thurs on Upper Animas

Hi Kate, I know last week and your vacation was a long while ago; and by the way, thanks for visiting us on your vacation! Remind us, were you going to send us cost rates for overhead for to use in comparisons when we evaluate which contracting or IA strategy to use? Silly me, I took notes on a sticky note because I was out of paper and they have a way of disappearing. Thanks.

Robin Coursen

IA Specialist-Superfund

NEPA Practitioner

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